

## Guidelines

- Grant requests range in size but must not exceed \$5,000.
- Funds are only given to organizations whose mission and activities are directly related to protecting and promoting the welfare of children in Lane County.
- Projects that directly impact children or address their immediate needs are generally more successful than requests for professional development, services for parents, etc.
- Please do not exceed the pages below, or recreate this form in your own version, unless absolutely necessary.
- Grant requests may only be submitted once per calendar year. Organizations may apply for funding every 12 months.
- You will be invited to present at a meeting following the receipt of your proposal. Presentation slots are offered at each board meeting. While failing to present does not disqualify your proposal, it is *highly encouraged* to submit your proposal as far in advance as possible to ensure you're able to present at one of our board meetings. Once submitted, you will receive a link to sign up for one of the presentation slots, if available.

## We do not fund:

- Organizations whose mission and activities do not align with the welfare of children in Lane County.
- Grants that would be used, in any way, to teach or promote any religious belief
- Political candidates, parties, campaigns, or causes
- Costs of fundraising events such as dinners, golf tournaments, etc.
- Activities outside of Lane County

## Requirements

- A completed grant application
- A budget with income/expenses for the current and/or most recent fiscal year
- A project budget, if the request is for a specific project

## Deadlines and How to Submit

Completed proposals must be emailed to the First Vice President at [firstvp@clfnetwork.org](mailto:firstvp@clfnetwork.org). You may provide additional material relevant to your grant request as needed.

| Deadline to submit | with decisions made in |
|--------------------|------------------------|
| April 30th         | June                   |
| October 31st       | December               |



## Contact Information

Date of request

Organization  Amount of funding requested

Contact Name  Title

Email  Website

Phone  Mailing Address

EIN

## Relationship to CLF Network

# of employees who are CLF Network Members:

Amount funded to your organization from CLF Network in the past ten years, if applicable:

| Year          | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|---------------|------|------|------|------|------|------|------|------|------|------|
| Amount Funded |      |      |      |      |      |      |      |      |      |      |

Does your organization follow our social media? Check all that apply.

Facebook ☐ Instagram ☐ LinkedIn ☐

List any previous staffing requests that CLF Network has fulfilled for your organization:

What recognition are you able to provide for CLF Network if your request is funded?

Are you able to provide volunteers for CLF Network projects? Whom should we contact?



## **Narrative Questions**

Briefly describe your organization's mission, history, and activities.

Please describe your need for funding. For general support, describe your services to children in greater detail. For project support, please describe the project, including community need addressed, goals, and plans for evaluation.

Provide a brief breakdown of how funds will be used. Provide the approximate number of children served with these funds, if awarded.

Please describe your other sources of support. If the CLF Network is unable to fund your request, are there plans in place to make your organization or project sustainable?